



# ***Hawthorn Parish Council***

## **Action Plan 2022 / 2023**



The Parish Council takes its responsibility very seriously and strives continually to improve the Hawthorn to make it a pleasant village where people are proud to be part of our community.

When we set our budget for the next financial year, members try and think about what the council can do to achieve our aspirations in the next year and beyond.

These may include ensuring there is a small financial provision to enable the improvements / events to be made and in addition often applications can be made to both local and national funding bodies to provide those facilities which otherwise would not have been possible.

Our Plan includes 3 sections:-

- Administering the Council
- The Local Environment
- Community Engagement and Events

Please have a look at our action plan and if you feel you can help or become involved in any way then please contact us.

[clerk@hawthornparish.co.uk](mailto:clerk@hawthornparish.co.uk) / 01740 622429/Springwell House Sedgfield TS21 2HS

## Action Plan 2022 / 2023

Focus :	Administering the Council		
Aims	Objectives	Implication	Timescale
To ensure all HPC's policies and protocols are adhered to and updated as and when necessary	To continue operating to standing orders & financial regs	Already included in working practices	Ongoing
Review of the action and business plans	To continue to review on a regular basis and also add to the website	Improve transparency	Ongoing
To adhere to all new legislation	To ensure website accessibility	The Clerk to ensure compliance	Ongoing
To continue monitoring estimates and budgets	To continue to review on a quarterly basis	Ensure ongoing transparency	Ongoing
To maximise grant opportunities	To continue to seek all relevant grant opportunities	Successful applications will provide additional capital schemes which otherwise would not be possible	Ongoing
Insurance	To obtain new quotes and accept as appropriate	The Clerk to undertake	April 2020
Planning	Continue and improve participation in planning matters	Ensure local feelings are taken into account.	Ongoing
Transparency Code	To ensure compliance	Statutory requirement	Ongoing
To keep under review legal powers and opportunities	Ensure compliance	Statutory requirement	Ongoing
Contingency Plan	To create	Ensure arrangements if need arises	April 2020
Councillor Training	To encourage all councillors to take advantage of all training available	To ensure Cllr are fully knowledgeable.  Training included in Budgets	Ongoing
Clerk : Training	To encourage the Clerk to take advantage of all relevant training	To ensure the Clerk is fully knowledgeable and up to date with all relevant information  Training included in Budgets	Ongoing
Protecting the Parish	The council will continue to have close liaison with the Police and the DCC Ward members	To ensure communication both ways	Ongoing

Focus :	The Local Environment		
Aims	Objectives	Implication	Timescale
<b>Open Spaces and Greens</b>	To continue to ensure all greens and open spaces are well cared for	In budgets	Ongoing
<b>To tackle litter and dog fouling</b>	<ul style="list-style-type: none"> <li>• To monitor adequacy and position of litter and dog poo bins</li> <li>• To review providing free dog poo bags</li> </ul> <p>To organise / support litter picks – including the Spring Clean Initiative</p>	<p>Budget implications</p> <p>Additional litter bins at £450 each plus installation</p> <p>Dog poo bags £100</p>	Ongoing
<b>To urge DCC to review Speed limit on Stockton Road</b>	To work with DCC	No financial implication	Ongoing

Focus :	Community Engagement & Events		
Aims	Objectives	Implication	Time
<b>To improve Communication</b>	To continue to develop all means of consultation / communication	In budgets	Ongoing
<b>To commence the 'Keeping you in the know' Project</b>	To purchase the: <ul style="list-style-type: none"> <li>• New solar noticeboards</li> <li>• lectern information board</li> <li>• Banners</li> </ul>	As per £8,600 received from Awards 4All	Completed
<b>To ensure all residents are fully informed</b>	To continue the electronic Hawthorn Community Round up and aim to deliver to 80% of local residents	No additional cost	Continual monitoring
	To continue to produce 4 x Newsletters each year. Summer to be AS in colour	In budget	Ongoing
<b>To provide Community Events</b>	To hold:- Christmas Events <ul style="list-style-type: none"> <li>• Christmas tree / lights</li> <li>• Carols around the Tree</li> <li>• Switch on event</li> <li>• Snowman Competition</li> </ul>	Annual Cost	Ongoing
	To hold Big Lunch Day Events <ul style="list-style-type: none"> <li>• Open Garden walk</li> <li>• Flowerpot Exhibition</li> <li>• Photographic Exhibition</li> <li>• Treasure Trail</li> </ul>	Annual Costs of £250 in budgets	Ongoing
	To hold <ul style="list-style-type: none"> <li>• Annual Sunflower Competition</li> </ul>	Annual cost of £50 in budgets	Ongoing
	To hold <ul style="list-style-type: none"> <li>• VE Day Celebrations</li> </ul>	Courtesy of grant of £960 from the Community Fund	Ongoing
	To hold <ul style="list-style-type: none"> <li>• Hawthorn Spring Clean</li> </ul>	No cost – all equipment provided by DCC	Ongoing
	To hold <ul style="list-style-type: none"> <li>• Open walk around Hawthorn Dene</li> </ul>	No cost	Ongoing
	To work with Church <ul style="list-style-type: none"> <li>• Remembrance Day</li> </ul>	Poppy wreath £25	Ongoing
	<b>To re-introduce Neighbourhood Watch Scheme</b>	To publicise and launch new scheme at Annual Parish Meeting	No financial implication