The **Monthly Meeting** of the **Hawthorn Parish Council** was held at 7. pm on **Monday 19th September 2016** in the **Community Centre**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Michael Dowson (Vice Chairman)

Diane Hughes, Sheila Irving, Maxine Smith, George Vest

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

The Chairman welcomed everyone to the meeting and said he hoped Cllr. Norman Hughes was feeling much better after his recent operation.

Cllr. Diane Hughes gave the Council a thank you card for the flowers which were sent recently to Norman.

# Apologies

Cllr. Norman Hughes

# Declarations of Interest

Item 9.4 Cllr. Alan Askew: Donation request

# Minutes:

# RESOLVED

# To approve the Minutes of the Monthly Meeting held July 18th, 2016

# Matters of Information

## Community Asset

## Church application underway

## All other issues were discussed as part of the County Councillor Report as below

# Reports

## Police

The Chairman welcomed Sgt Terry Hill and. PCSO Aimee Guest

Sgt Hill reported that there has been very little crime in Hawthorn recently.

These included: -

8 At the Shell garage

Richardson’s Nursery

Couple of offenses on the Village Green

1 house on Stockton Road.

Other issues mentioned were: -

* Scramble bikes up High West Lane
* Parking on the West lane / Stockton Rd Junction
* Speed camera in Hawthorn
* Speed limit on Stockton Road. Sgt Hill said he would look into this and request information.
* Request for marked cars coming through the village.

Sgt Hill confirmed that either a report or Police presence would be at each meeting.

The Chairman thanked the Police for attending.

## Co. Cllr.

DCC Cllr. Angela Surtees reported on the following: -

### Speed limit Stockton Road

Concerns continue to be raised over the above. Cllr. Surtees to request DCC revisit this.

### Hedges and branches on roadside on Dog Track bank.

Cllr Surtees suggested any issues need to be reported to DCC who can take appropriate action and request owners to ensure the hedges are cut back so as not to be an obstruction.

### Land between Glencot Grove and Glencot House

### Cllr. Sheila Irving gave a brief history of this area.

### A personal land registry search is required to ascertain ownership.

### Appn Wind Turbine

DCC are awaiting response from the applicant re proceeding with this application.

### Dog Bin near Pemberton Arms causing obstruction for drivers

Cllr. Angela Surtees said she would look into this.

## Community Centre

The Chairman gave the report. The final account for the repairs / refurbishment is underway but there appears to be an underspend.

The Craft Fayre is on 26th November.

**RESOLVED**

**To receive the information.**

## Defibrillator

The defibrillator is now in place on the outside wall of the community centre and the training session held the previous Monday. Cllr. Dine Hughes is the official guardian. Cllr. Hughes was thanked for undertaking this role.

**RESOLVED**

1. **To receive the information**
2. **To arrange a second training session in the Spring.**
3. **To encourage residents to sign up for the training.**

## BT Box

The Clerk reported that she had circulated information from DCC in respect of removal of the BT box. DCC had asked for a response within two weeks and would not be able to grant an extension to this time.

The telephone had not been used for over a year and BT are offering to allow the Parish Council to purchase the box at a cost of £1. The telephone equipment and electricity supply would be removed.

The majority of members had not supported retention of the box and the Clerk had, therefore, turned down the offer from BT and informed DCC as requested within the time limited consultation period.

**RESOLVED**

**To affirm the Clerk’s actions.**

**The Chairman asked that item 12 Speed Limits be discussed at this point. This was agreed.**

# Speed Limit

Cllr. Maxine Smith asked about 20mph zones now in force in the county and again stressed the need for the speed limit on Stockton Road to be reduced from 60 mph.

Cllr. Angela Surtees said she would take this back to DCC

# Public Participation

The Chairman closed the meeting whilst the public gave their views and comments.

There were no comments.

The meeting was then re-opened.

# Correspondence / emails

## Consultation re Reduction in Street Lighting (DCC)

DCC have now completed their consultation re the above and have the following proposals.

1. B1432 Sunderland Road Easington / Hawthorn From a point 139 metres south of the centre of the West Lane junction in a southerly direction for a distance of 1398 metres. Following consultation, the number of lighting columns (LC’s) to be removed has been reduced from 34 to 18
2. With reference to original report, LC’s to be removed 1–9 and 117–125., LC’s to be retained 126 – 141 install new road studs / inserts, upgrade road signs
3. U21.6 Easington / Hawthorn from a point 15 metres east of the centre line of the junction with the B1432 Stockton Road in an easterly direction for 254 metres. RA 238 7 Upgrade road signs, refresh road markings

**RESOLVED**

1. **To receive the information**
2. **To thank Cllr Surtees for all of her work**

## Trail run (Garry Scott)

A letter of thanks has been received from Garry Scott re the help at the Trail Run in August

**RESOLVED**

**To receive the information**

## CDALC AGM

Details of the CDALC AGM have been received from Steve Ragg.

**RESOLVED**

1. **To receive the information**
2. **The Chairman, Cllr. Diane Hughes and the Clerk to attend.**

## Parliamentary Workshops

Information on the above has been received from CDALC

**RESOLVED**

**To receive the information**

## Hawthorn War Memorial, Churchyard of St Michael's and All Angels' Church, Hawthorn Village, Seaham, County Durham – Awarded Listed Building Status

Confirmation has been received that the War Memorial in the Churchyard has now been added to the List of Buildings of Special Architectural or Historic Interest. The memorial is now listed at Grade II.

**RESOLVED**

**To receive the information**

# Financial:

## RESOLVED

To approve the following payments and bank reconciliation.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | U/P | VAT | **S137** |
| 100831 | one.com | website | £24.96 | £24.96 | £4.16 |  |
| 100832 | Amazon | voucher photo comp | £10.00 | £10.00 |  | £10.00 |
| 100833 | cancelled | cancelled | £0.00 |  |  |  |
| 100834 | parker bulbs | daffs | £141.54 | £141.54 | £22.40 |  |
| 100835 | h wren | defib - wiring | £301.61 | £301.61 | £50.27 |  |
| 100836 | h wren | xmas tree socket | £123.17 | £123.17 | £20.53 |  |
| 100837 | BDO | external audit fee | £36.00 | £36.00 | £6.00 |  |
| 100838 | Alan Askew | Vouchers sunflower comp | £55.00 | £55.00 |  | £55.00 |
| 100839 | Sainsbury | Refresh defib training | £6.00 | £6.00 |  |  |
| 100840 | L K Swinbank | sal April - Sept | £727.86 | £727.86 |  |  |
| 100841 | HMRC | Dedns | £484.80 | £484.80 |  |  |
| 100842 | M&S | Flowers Cllr N Hughes | 30.00 | 30.00 |  |  |

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  | **£10,209.37** |
| **Receipts to date** |  | **£9,164.70** |
| **Payments to date** |  | £4,958.34 |
| **Closing balances** |  | **£14,415.73** |
|  |  |  |
| Business | £8,326.71 |  |
| Current | £8,112.76 |  |
| Total | £16,439.47 |  |
| Less u/p to date | £2,023.74 | **£14,415.73** |

## Conclusion of Audit /External audit report

The conclusion of audit notice and external auditor’s report have been received and circulated

There were no outstanding issues to be addressed.

The Clerk confirmed that the requisite notices and information have been posted on the website and the noticeboards.

**RESOLVED**

**To approve the above.**

## Tax Base Information (DCC)

Information has been received from DCC re the above and in particular the implications for the Parish Council and reduction in the LCTSG. It would appear there will be a £27.51 reduction which will be taken into account when the Parish Council discuss the precept and estimates for 2017 / 2018.

**RESOLVED**

**To receive the information.**

## Donation Request PCC

Cllr. Alan Askew declared an interest and took no part in the discussion.

A request for a donation has been received from the Church PCC.

**RESOLVED**

**To give a grant of £250**

## Donation request Durham Wildlife

A request has been received from the above re a donation towards replacing plaques within Hawthorn Dene.

**RESOLVED**

**To invite Anne Gladwin to the next meeting.**

# Training:

None received.

# Current Planning Applications: Re DCC Lists

## Additional dwelling at Westfield.

The Clerk reminded members that she had circulated details of the above. In addition, DCC had been asked for an extension to the time limit for responses. This unfortunately had not been forthcoming. In the circumstances the Clerk had asked members for their views and comments. There had been no objections and the Clerk had forwarded this to DCC.

**RESOLVED**

**To affirm the actions of the Clerk.**

# Events

## Sunflower Competition

The Clerk reported the competition had been very successful with 7 entries.

The results

1st 285 Les Bradbrook

2nd 265 Carolyn Winter

3rd 250 Derek Robinson

233 Leonie and Derek Reed

213 Ken Carter

176 Jill Paterson

164 Community Association

**RESOLVED**

**To award £25, £20, £10 vouchers to the first three**

## Community Bulb Planting

**RESOLVED**

1. **Members agreed to change the date of the community bulb planting to Saturday October 29th at 10.30am on the Green.**
2. **Other areas to plant include: -**
   * **High West Lane**
   * **Around Hawthorn Signs**
   * **Junction Stockton Road**
   * **Village Green**
3. **The Clerk to drop off the bulbs for Cllr Irving to liaise with the contractor on Friday 7th October.**
4. **The contractor to plant most of the bulbs beforehand but leave the community planting for the village green on the 29th.**
5. **The Clerk to bring the 500 bulbs to the planting on the 29th.**

## Remembrance Sunday

**RESOLVED**

1. **To purchase a poppy wreath for the Chairman.**
2. **The Chairman to organise this.**
3. **Cllr. Diane Hughes to contact Seaham Cadets re being present at the Service**

## Christmas Tree Lights

The action plan had been circulated.

Members discussed the action plan.

**RESOLVED**

**To finalise arrangements at the next meeting.**

## Events 2017

A brief discussion took place on events for 2017.

**RESOLVED**

**It was agreed to repeat the events of 2016 including: -**

* **Photographic Competition**
* **Big Lunch**
* **Open Garden Walk / Flowerpot exhibition**
* **Sunflower Competition**
* **Community Bulb Planting**
* **Christmas Lights Switch on**
* **Snowman Competition**

# Date of the next meeting: Monday October 17th, 2016

The Chairman thanked everyone for attending and closed the meeting at 9.25 pm.