The Annual General Meeting of the Hawthorn Parish Council was held at 7pm on Monday May 21st 2018 in the Community Centre.

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice- Chairman)

Darren Ellis, Norman Hughes, Sheila Irving, Maxine Smith

DCC Cllr. Angela Surtees

Officer: Lesley Swinbank (Parish Clerk)

# Election of Chairman

The Chairman, Cllr Alan Askew thanked members for their help and support over the past year and invited nominations for the position of Chairman for 2018 / 2019

**RESOLVED**

**Cllr. Alan Askew was elected as Chairman for the next year.**

# Acceptance of Office of Chairman

Cllr. Askew then signed their acceptance of office.

# Apologies

Cllr. Diane Hughes

# Election of Vice Chairman

**RESOLVED**

Cllr. George Vest was elected as Vice Chairman

# Acceptance of Council Documents.

All are available on the website and drop box.

 **RESOLVED**

**To accept:-**

1. **Standing Orders**
2. **Financial Regulations**
3. **Delegation Scheme**
4. **Code of Conduct**

# Election of representatives to outside bodies:-

##  County Durham Association AGM

**RESOLVED**

**Cllrs. Alan Askew, Diane Hughes and the Clerk to attend**

## Smaller Local Councils Committee

**RESOLVED**

1. **Cllr. Alan Askew and the Clerk to attend.**
2. **(Cllr. George Vest to deputise if and when the Chairman is unable to attend.)**

## East Durham Local Council Committee

**RESOLVED**

**The Chairman and Vice Chairman and the Clerk to attend.**

## AAP

**RESOLVED**

**Cllr. Alan Askew to attend.**

# Council meets the criteria to adopt the General Power of Competence (GPOC)

**RESOLVED**

**The council re-affirmed it meets the necessary criteria**

# Appointment of the Internal Auditor

**RESOLVED**

**To appoint Gordon Fletcher as the Internal Auditor for 2018 / 2019**

The Chairman thanked everyone for attending and closed the meeting at 7. 10 pm