The **December Monthly Meeting** of the **Hawthorn Parish Council** was held at **7pm** on **Monday 10th December 2018** in the **Community Centre.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllrs Maxine Smith, Sheila Irving, Diane Hughes, George Vest

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

Cllr. Norman Hughes

Sgt James Peel (Police)

# Declarations of Interest

Item 5: Cllr. Maxine Smith

# Minutes:

## RESOLVED

## To approve the Minutes of the Monthly Meeting of the Council held Monday November 19th, 2018

# Matters of Information

## New seats 2 new countryside seats have been delivered

## Planted tubs: Agreed 2 tubs with winter and summer planting

## Chairman’s Award Draft protocol agreed, and information circulated

## Chairman’s Award Roll of Honour Board: The Clerk to seek permission from the Community Centre Association

#

# Reports

## Police

The Police had forwarded their report which included: -

2 x ASB (Off Road bikes)

1 x Suspicious activity

1 x Fly tipping (passed onto council fly tipping officer)

## Co. Cllr.

The Chairman welcomed DCC Cllr. Angela Surtees who proceeded to give her report including: -

### Quarry Application

No progress to date.

### Application re House East of Denehurst

The appeal has been successful

### Health: Access to care

Attendance at the above events had been low.

### Public footpath Sign on Quarry Road

This has been reported and is in the system

### Street Lighting

The lights which are not on – on West Lane have been reported and are in the system

### Path reinstatement

Cllr Surtees said that all footpaths should be re-instated following any works by the services.

### Dropped kerbs

The request re the above at the north end of Hawthorn / Stockton Road is in the system.

### Land at Hill Crest

There is an issue of fly-tipping on land at Hill Crest.

### Pemberton Arms

There are issues re anti-social behaviour at the above. A decision on the planning application is awaited.

The Chaiman thanked DCC Cllr. Surtees for attending the meeting.

## Community Centre

The Chairman gave the report.

The Community Centre meeting was tonight, and the recent Christmas Lunch had been very successful.

##  Smaller Councils committee

The Chairman gave the report on the recent meeting.

##  Play area Report

The play area report from DCC had been circulated. Hawthorn Landscapes are carrying out the necessary works which have been identified.

## Any other reports

None

**RESOLVED**

**To receive the reports.**

# Public Participation

The Chairman closed the meeting whilst the public gave their views and comments.

Mr Eric Hubbard raised the issue of fly tipping at Hill Crest.

The meeting was then re-opened.

# Correspondence / emails

## Royal Garden Party

**RESOLVED**

**To nominate Cllr. George Vest**

# Financial:

## To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 100963 | 26/11/2018 | Hedges direct | Hedging | £124.75 | £124.75 |
| 100964 | 26/11/2018 | Hawthorn Landscapes | Hedging etc  | £50.00 | £50.00 |
| 100965 | 02/12/2018 | Glasdons  | 2 new seats | £1,221.43 | £1,221.43 |
| 100966 | 08/12/2018 | Sainsburys | Mince pies etc | £44.33 | £44.33 |
| 100967 | 08/12/2018 | Krazy Kev | Donation | £50.00 | £50.00 |
| 100968 | 08/12/2018 | Pittington Brass band | Carols | £150.00 | £150.00 |
| 100969 | 08/12/2018 | Hawthorn Landscaping | Grasscutting | £1,750.00 | £1,750.00 |
| 100970 | 08/12/2018 | Hawthorn Landscaping | Planting etc | £400.00 | £400.00 |
| 100971 | 08/12/2018 | Horns Garden centre | Christmas Tree | £250.00 | £250.00 |
| 100972 | 08/12/2018 | Asda | Chocolates etc | £8.00 | £8.00 |

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  | **£17,988.68** |
| **Business** | £9,109.99 |  |
| **Current** | £8,878.69 |  |
| **Receipts To date**  |  | **£9,230.47** |
| **Payments to date** |  | £10,219.05 |
|  |  |  |
| **Closing balances** |  | **£17,000.10** |
| Business | £9,474.16 |  |
| Current | £11,911.78 |  |
| Total | £21,385.94 |  |
| Less u/p to date | £4,385.84 | **£17,000.10** |

## Financial Risk Assessment 2018 / 2019

The financial risk assessment had been circulated.

**RESOLVED**

**To approve.**

## To review the budget for 2018/2019 and discuss the estimates for 2019/2020 (2nd Draft)

These had been circulated and were discussed.

**RESOLVED**

**To approve.**

# Precept for 2019 / 2020

**RESOLVED**

**To set the Precept for 2019 / 2020 at £8,672**

**(This is an increase of .59% on 2018/2019 and represents a Council Tax Band D of £41.98 which is a reduction of 0.46% on the previous year.)**

# Training: Information and reports

None

# Current Planning Applications:

## Applications re DCC Lists

### House Stockton Road East: Extension to rear

No objections

###  House: East of Denehurst: Split Dwelling

The appeal has been successful.

# Events / Information

## Christmas Events: Report

The carols around the Tree event held the previous Saturday had been very successful.

**RESOLVED**

**The following were agreed for the 2019 event.**

1. **To be held on Saturday 7th December**
2. **Band to play outside from 4.30pm**
3. **Carols around tree at 4.45 pm**
4. **Switch on at 5pm**
5. **Krazy Kev to be asked to be Santa again and to also switch on the lights.**

## Snowman Competition

The Clerk reported that the information has been circulated by the Community Round up, newsletter and the notice boards.

**RESOLVED**

1. **Judging is Saturday 22nd December**
2. **Judges are Cllrs. Alan Askew, George Vest and Sheila Irving**
3. **The Clerk to e mail names / entries the week beforehand**
4. **The judges to take photos of all entries and forward to the Clerk**
5. **Photos to be added to the website and members asked to agree on the winners etc.**
6. **The winners to be included in the January Round Up**
7. **Prizes to be £20, £10, £5 Amazon vouchers**
8. **The Chairman to purchase the vouchers**
9. **A small snowman to be left at each of the entries.**

## Provisional Dates for 2019

**RESOLVED**

**To approve the dates as below.**

|  |  |  |  |
| --- | --- | --- | --- |
| Monday 18th March  | **Annual Parish Meeting**  | **Community Centre** | **7pm** |
| Saturday 11th May (TBC) | **Community Walk around the Dene** | **Community Centre** | **10am** |
| Sunday 2nd June  | **Big Lunch****Spring Photograph Competition****Plant Pot Festival****Open Garden Walk** | **Community Centre & Play Area** | **1pm – 4pm** |
| Saturday 31st August | **Judging Sunflower Competition** |  **Community Centre** | **10.30 am** |
| Saturday 12th October | **Community Bulb planting** | **Community Centre**  | **10 am** |
| Sunday 10th November  | **Remembrance Sunday** | **Church Service****Laying Poppy Wreath**  | **9.15 am** |
| Saturday 7th December | **Visit Santa:** **Switch on Christmas Lights** | **Community Centre****Community Centre** | **3.30 – 4.45** **5pm** |
| Sat 21st December | **Snowman Competition Judging** | **Community Centre** | **10.30 am** |

# Community Plant Scheme:

##  Progress report

1. The two seats have now been delivered and will be placed at the North Entrance and junction Stockton Road and High West Lane as agreed, and when the weather improves.
2. The bulbs have all been planted,
3. A decision will be taken re summer planting in the spring.

# New Security Light on Community Centre

The Clerk suggested members consider purchasing a new security light for the external wall of the Community Centre.

**RESOLVED**

1. **To make the request to the community centre association**
2. **To seek a price for the supply and fitting of the new light**

# Dates of the next meeting: Monday 21st January 2019

The Chairman thanked everyone for attending and closed the meeting at 8.15 p.m.