The **June Monthly Meeting** of the **Hawthorn Parish Council** was held at **7pm** on **Monday 18th June 2018** in the **Community Centre.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs Norman Hughes, Maxine Smith, Sheila Irving

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies:

Cllr. Darren Ellis

# Declarations of Interest

Item 8.3 Wi-Fi Cllr. Alan Askew

# Minutes:

## RESOLVED

## To approve the Minutes of the :-

## Annual Meeting of the Council held Monday May 21st, 2018

## Monthly Meeting of the Council held Monday May 21st, 2018

# Matters of Information

## Areas of responsibility

## Information had been circulated and agreed at the previous meeting. The Clerk advised members that all events are now in a separate ‘Hawthorn Events’ dropbox and can be accessed and edited by all Members.

## Chairman’s Award

## Draft protocol had been agree and nominations will be invited in December

## DCC Matters

## The north entrance footpath was reported for sweeping on Tuesday morning and this activity was completed the same day.

## An enquiry was made regarding the ownership of the ‘roadside ditch’ as it required a clean-up due to littering. The Clean and Green Team have gone out and cleared up as much of the ditch as possible.

## Hawthorn Dene Walk

Chris Jones has suggested Spring 2019.

# Reports

## Police

The Chairman welcomed PCSO Andy Fox to the meeting and who proceeded to give the report. This included details of all the incidents / crimes over the past year:-

1. Caller received parking ticket from London. Plates had been copied.
2. Paint stripper poured on car during the night.
3. Reckless driving through village, crashing into bridge.
4. Car break in – laptop stolen.
5. Dangerous driving under the influence of alcohol
6. Burglary
7. Public alarm/distress from dog walker
8. Road rage incident
9. Residential burglary – metal shed.
10. Customer shouted abuse at staff and customers in the Stapylton Arms.

PCSO Andy Fox was thanked by the Chairman and he then left the meeting.

## Co. Cllr.

The Chairman welcomed DCC Cllr. Angela Surtees to the meeting.

Cllr. Surtees said she had nothing to report. Cllr. George Vest asked about grasscutting on Eagle Hall bank.

 The Chairman thanked Cllr. Surtees for attending the meeting.

## Community Centre

The Chairman gave the report on the Community Centre meeting of 11th June and gave the dates of forthcoming centre events.

The Clerk confirmed that she will include all information in the Hawthorn Round Up – and asked it be e mailed to her.

## Quality Gold Application

The Clerk informed Members that the application has been successful and that the Award will be presented as soon as possible.

## East Durham Meeting

This was postponed due to lack of a quorum and will be held Tuesday July 10th.

## Any other reports

None

# Public Participation

The Chairman closed the meeting whilst the public gave their views and comments.

These included:-

Comments/ questions regarding the Quality Gold Award

Query re the possible application by Story.

The meeting was then re-opened.

# Correspondence / emails

## E mail re Story Homes

A draft letter has been received from Miles Crossley of George White who are acting on behalf of Story Homes seeking comments as to their proposed questionnaire and public exhibition.

**RESOLVED**

**To respond that members feel it is not appropriate for the council to be involved further with their proposals.**

# Financial:

##  To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation

**Payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 100940 | 22/05/2018 | Sainsbury | Big Lunch | £22.10 |

**Income**

|  |  |  |  |
| --- | --- | --- | --- |
| 01/04/2018 | DCC  | Precept | £8,606.00 |
| 02/04/2017 | DCC  | LCTSG | £29.00 |
| 01/06/2018 | HMRC | VAT | £586.30 |

**Bank Reconciliation**

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  | **£17,988.68** |
| **Business** | £9,109.99 |  |
| **Current** | £8,878.69 |  |
|  |  |  |
|  |  |  |
| **Receipts To date**  |  | **£9,221.30** |
| **Payments to date** |  | £1,683.90 |
|  |  |  |
| **Closing balances** |  | **£25,526.08** |
|  |  |  |
| Business | £9,464.99 |  |
| Current | £16,674.04 |  |
| Total | £26,139.03 |  |
| Less u/p to date | £612.95 | **£25,526.08** |

## Donation request Aycliffe PCT

**RESOLVED**

**Not to give a donation at this time.**

## Community Centre Wi-Fi

The Chairman reported that the Community Centre have taken over payments of the Wi-Fi / Bt costs for the smart TV as from May 2018

# Training: Information and reports

## Good Cllr Training : 21st August

The Chairman to attend.

## SLCC Regional Event : 19th September : Darlington

The Chairman to attend.

## Good Chairmanship Training : provisional 6th September : Shotton Hall

The Chairman to attend.

## Bullying and Harassment : Cllrs only : 16th October

Awaiting more information

# Current Planning Applications:

## Applications re DCC Lists

None.

# Tenure of Chairman

Cllr Norman Hughes suggested consideration be given to limiting the tenure of each Chairman to a maximum of three years.

The Clerk advised that this can be an informal agreement between members and can also be written into the standing orders, but is not enforceable.

**RESOLVED**

**To have an informal agreement included in Standing Orders that the Office of Chairman should be a maximum of 3 years.**

# Member / Officer Protocol

The Clerk had circulated a draft protocol.

**RESOLVED**

**To adopt and sign the protocol**

# Events / Information

## Big Lunch / Flowerpot Festival / Photograph Exhibition/ Open Garden Walk

A report on the above was given.

Unfortunately the weather had not been very good, but gardens had still been well visited.

The events to be repeated in 2019.

The Clerk said she had thanked all who took part.

**RESOLVED**

**To receive the report**

## Sunflower Competition

Seeds have been circulated and judging will take place in September.

**RESOLVED**

**To receive the report**

## Christmas Events

Graeme Morris MP has confirmed he will turn on the Christmas Tree lights. Cllr. Sheila Irving said she would confirm the brass band can play on the 8th Dec at the event.

**RESOLVED**

**To receive the report**

# Community Plant Scheme : Update re seats and planters

**RESOLVED**

1. **To purchase 1 Eco ( for the northern entrance) and 1 Countryside seat (Village green) from Glasdon’s**
2. **To order 4 tubs with winter and summer bedding from Amethyst**

# Date of the next meeting:

## Monthly Meeting : 7pm : Monday July 16th, 2018

The Chairman thanked everyone for attending and closed the meeting at 8.10 p.m.