**The Annual Meeting of the Hawthorn Parish Council was held at 7pm on Monday 17th May 2021 in the Community Centre.**

**MINUTES**

**Present**

Cllr George Vest (Chairman)

Cllr Diane Hughes (Vice Chairman)

Cllrs Alan Askew, Sheila Wilson, Carolyn Winter, Sheila Irving, Maxine Smith

**DCC Cllr. Angela Surtees**

**Officer**: Lesley Swinbank (Parish Clerk)

**Residents**

Mr. E. Hubbuck, Mr. G.Thompson

Before the meeting started the Clerk confirmed everyone had signed their Attendance of Office Forms.

# Election of Chairman

**RESOLVED**

**To elect Cllr. George Vest as Chairman**

# Acceptance of Office of Chairman

The Chairman signed his Acceptance of Office

# Apologies

None

# Election of Vice Chairman

**RESOLVED**

**To elect Cllr. Diane Hughes as Vice-Chairman**

# Election of a Grievance Committee

**RESOLVED**

**Cllrs. Maxine Smith, Diane Hughes and Alan Askew were elected**

# Election of an Appeals committee

**RESOLVED**

**The Chairman Cllr. George Vest and Cllrs. Carolyn Winter, Sheila Wilson, Sheila Irving.**

# Approval of the following which are available on the Parish Council website

**RESOLVED**

**To approve**

## Standing Orders

## Financial Regulations

## Delegation Scheme

## Code of Conduct

## Financial Plan 2021/2022

# Election of representatives to outside bodies: -

## County Durham Association AGM

**RESOLVED**

**Cllr Diane Hughes and Cllr Alan Askew were elected**

## Smaller Local Councils Committee

**RESOLVED**

**Cllr George Vest and the Clerk were elected**

## East Durham Local Council Committee

**RESOLVED**

**Cllrs. George Vest, Diane Hughes and Maxine Smith as reserve were elected.**

## Other organisations

# To re - affirm Hawthorn Parish Council meets the criteria to adopt the General Power of Competence

*(Localism Act 2011 sections 1 -8, specifically s1(1)) as* set out in the Parish Councils *(General Power of Competence) (Prescribed Conditions) Order 2012.*

**RESOLVED**

**To re-affirm Hawthorn Parish Council meets the criteria to adopt the GPOC**

# Appointment of the Internal Auditor

**RESOLVED**

**To re-appoint Mr. Gordon Fletcher**

The Chairman thanked everyone for attending and closed the meeting at 7.10pm