

The February Monthly Meeting of the Hawthorn Parish Council was held at 7pm on Monday 26th February 2024 in the Community Centre.

MINUTES

Present

Cllr Diane Hughes (Chairman)
Cllr. Sheila Irving (Vice – Chairman)
Cllrs. Alan Askew, Maxine Smith, Gary Thompson, Sheila Wilson, Carolyn Winter

Officer: Lesley Swinbank (Parish Clerk)

Members of the Public: 1

1 Notice of Meeting

Public Notice of the Meeting has been given in accordance with Sch 12 paragraph 10(2) of the LGA 1972

2 Apologies

None

3 Declarations of Interest

Item 13.2 Cllr Diane Hughes: Norman Hughes Award
Item 9.2. Cllr Maxine Smith: Financial invoices

4 Minutes:

RESOLVED

To approve the Minutes of the Monthly Meeting held Monday 15 January 2024

5 Matters of Information

No new information has been received.

The Clerk informed members that the ROW officer – Filomena Solan is now leaving the department at DCC.

RESOLVED

The Clerk to write and thank her for her help and assistance over recent years.

6 Reports

6.1 Police

None received.

6.2 DCC

None received.

6.3 Community Centre

The Chair, Cllr Diane Hughes gave the report which included: -

6.3.1 Coffee mornings

These are well attended.

6.3.2 Theatre Group

The summer event is to be held on Saturday 6th July

6.3.3 Improvements

New lino has been installed in the ladies' toilets

6.3.4 Light

Still awaiting the light repairs over the defib on the outside wall.

RESOLVED

To receive the information

6.4 Annual Report

The Clerk had circulated the Annual Report

RESOLVED

To receive the information

6.5 Any other reports

None

7 Public Participation

7.1 Burnt-out car

Members were asked if they had received any knowledge from the Police re the above which had been abandoned on High West Lane.

No information has been received.

8 Correspondence

8.1 Complaint re Minutes

A formal complaint has been received from a local resident in respect of the draft minutes re the public participation item in the January minutes.

RESOLVED

- a) **To respond that the draft minutes follow the approved Council’s protocol for the both the minutes and public participation and also the council’s standing orders. In addition, the complaints criteria do not include complaints against council policy.**
- b) **To take no further action**

9 Financial:

9.1 Dog Fouling template

Concerns have been expressed about the increase in dog fouling particularly on footpaths near the community Centre.

RESOLVED

- a) **To purchase appropriate stencil and paint and Cllr. Gary Thompson to use on footpath.**
- b) **To contact the Street Wardens and ask for advice / leaflets etc.**
- c) **To include in the next Round Up**

9.2 RESOLVED

To endorse the monies paid by the Clerk since the last meeting / Bank reconciliation.

26/02/2024	Lesley Swinbank	Salary Oct - March 24	£1,203.32
26/02/2024	HMRC	PAYE Oct - March 24	£300.60
26/02/2024	Hawthorn Landscaping	Grass cutting/open spaces	£1,940.00
26/02/2024	Lesley Swinbank	Tv Exp 2023/2024	£362.70
26/02/2024	Lesley Swinbank	Postage	£5.50

HAWTHORN PARISH COUNCIL

Business	£7,712.73	
Current	£12,747.40	
Total	£20,460.13	
Less u/p to date	£0.00	£20,460.13
Receipts To date	£20,656.44	
Payments to date	£31,771.42	
U/p		
Closing balances		£9,345.15
Business	£8,100.47	
Current	£5,056.80	
Total	£13,157.27	
Less u/p to date	£3,812.12	£9,345.15

9.3 Review of effectiveness of the Internal Auditor

The review had been circulated.

RESOLVED

To approve the review of the effectiveness of the Internal Auditor.

9.4 CCLA: Public sector deposit Fund

The Clerk had circulated information on the above and suggested consideration be given to the Parish Council depositing some funds at a later date.

9.5 RESOLVED

To endorse the monies paid by the Clerk since the last meeting / Bank reconciliation.

9.6 New information re-funding for Churches

The Clerk had circulated new information re parish councils now being able to fund / give donations for Churches.

RESOLVED

To receive the information

9.7 Financial Regs: To approve Procurement increase to £30,000.

The Clerk had circulated new information re increasing the procurement limits to £30,000 – which is in line with recent inflation.

RESOLVED

To receive the information and amend the council's standing orders accordingly.

10 Closure of the Stapylton Arms

The Chair, Cllr. Diane Hughes reported that she had been informed that the Stapylton Arms is about to close. The Clerk confirmed that the pub is registered as a community asset.

RESOLVED

a) To receive the information

b) The Clerk to seek information and advice from DCC.

11 Training

All training opportunities had been circulated.

RESOLVED

To receive the information

12 Planning: Current Planning applications

No new applications have been received.

13 Events & Information

13.1 Spring Clean DCC

Information has been received from DCC.

RESOLVED

- a) **To hold Hawthorn's Spring Clean on Sunday 7th April – beginning at 10.30 am from the Community Centre.**
- b) **To advertise / promote in the Round Up**
- c) **The Clerk to liaise with DCC re the equipment etc.**

13.2 Norman Hughes Award

This was discussed under exempt information.

All applications were discussed, and the winning entry chosen. The Award will be presented at the Annual Parish Meeting in March.

14 Dates of the next meetings:

14.1 Annual Parish Meeting: 7pm Monday 18th March

Karbon Homes have indicated they may be attending.

14.2 Monthly Meeting – following.

The Chairman thanked everyone for attending and closed the meeting at 7.36 pm.